

Town of Albion  
Regular Monthly Meeting  
November 14, 2017

Present: Supervisor Aaron Walter  
Councilman Randy Mattison  
Councilman Lonny Mattison  
Councilman Richard Corlis Sr.  
Councilman Richard Mullin  
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

*Previous Monthly minutes (P.H. #1 & #2/Reg.-10/10/17; Workshop-10/18/17):* **Motion made by Councilman Corlis seconded by Councilman Lonny Mattison to accept all minutes for October 2017 as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

*Reports:* 1) Oswego County Legislator: Mr. Potter read the list of resolutions the County Legislature had passed at their meeting on 11/09/17. He stated he was opposed to the first resolution on the list pertaining to the buyback process on late taxes and the time allotment. Owners now have the chance to go to the auction, BUT, would have to start bidding at what is owed. Legislators can no longer assist residents and stop any sales. Mr. Potter then continued reading the remaining eight resolutions; there were seven resolutions alone on budget modifications.

2) Hwy Supt.: Mr. Cronk reported on the following: A) Dump sticker would be obtained; he had to wait until the worker came back from vacation. B) The over growth that Councilman Randy Mattison brought up at last month's meeting has been taken care of. C) The quote for the trade-in he got on the 2010 isn't worth bringing up. D) He was approached by Mr. Richard Leone regarding Austin Rd. seems a pipe has collapsed and needs fixing. E) CHIP's money is on the way. F) All trucks have passed inspection after the required/needed repairs were done. G) He would like to order more hydraulic fluid to have on hand. H) The beaver issue has been taken care of; all culverts are clean.

3) DCO: Mr. Cronk reported: A) an issue has come up with Paws Across Oswego; they are now requiring rabies shots be given prior to accepting any dogs. B) There are dogs on the eastside of town that are possibly running deer; he has warned the owner. Mrs. Ford asked if he knew of the incident with Mrs. Virginia Maholick and her dog; he stated he didn't.

4) Supt. of Cemeteries: Mrs. Walter was absent but had submitted her report for Sept. 2017; nothing to report.

5) CEO/BI: **Motion made by Councilman Randy Mattison seconded by Councilman Lonny Mattison to enter into executive session at 6:45pm to discuss proposed, pending or current litigation. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**  
**Motion made by Councilman Randy Mattison seconded by Councilman Corlis to re-enter into the regular meeting at 6:59pm. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Mr. Mowers submitted his report for October 2017 as follows: Issued 5 permits (2 renewals, 2 commercial & 1 additions). He gave 5 certificates of completion and voided three permits; he still has 24 continued educational credits.

- 6) Town Justice: Judge Allen reported that fishing fines are up. He would be attending a training dinner this Friday to discuss the attorney/arraignment situation.
- 7) Fire Dept.: Chief Holcomb was absent. The board agreed to have Supervisor Walter sign the 2018 Fire Contract of \$105,500 (payments are \$75,250 in January and March).
- 8) NOCA: The board agreed to have Supervisor Walter sign the 2018 NOCA Contract of \$51,226.75 (monthly payments will be \$4,268.90). Mr. Dealing reported: A) calls have increased. B) He would be done being the liaison for the town after this year. Councilman Corlis stated that on page 97 of the Town Law Manual it states a detail report is to be given for any money spent that comes from a municipality; the quarterly reports do not give what is asked for. This would also include the Fire Dept.
- 9) Town Clerk: For the month of October 2017 as follows: Total take in/disbursed = \$10,569.00 (town = \$10,555.00; NYS Ag & Markets = \$14.00). Issued 12 dog licenses (11 renewals & 1 original); sent out 16 dog renewals for November, 6 late dog notices for October (gave until 11/15/17). Entered 10 building permits and petty cash is at \$25.00 (as of 11/01/17). Mrs. Ford has received notice from NYS that Local Law #1 of 2017 was filed in Albany on 10/02/17 and Local Laws # 2 & # 3 were also filed in Albany on 10/26/17. **Motion made by Councilman Randy Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

10) Supervisor: For November 2017 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$6,298.83	General Money Market = \$47,297.94
Hwy Money Market = \$26,551.17	Hwy Money Market = \$47,540.96
<u>Account Balances (as of 10/31/17)</u>	
General Money Market = \$637,036.58	Hwy Money Market = \$170,574.34
General Checking Account = \$19,914.47	Hwy Checking Account = \$31,504.72
Trust & Agency = \$17,583.54	Cemetery = \$127,567.02
CDBG = \$12,456.00	
Total = \$1,016,636.67	

**Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to accept the report as read. Motion carried (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Supervisor Walter then reported on the following: A) The Municipal Building and the Hwy garage have been requested the use of on December 16, 2017 for Candlelight Christmas. The board granted the request. B) NYSLRS payment would be made next month and not in February 2018; this would save the town \$300.00. C) Resolution # 9 of 2017 as follows:

Resolution #9 of 2017  
Transfer of Funds  
General Repairs – Personal Services (DA5110.1)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 14<sup>th</sup> day of November 2017 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5110.1 – General Repairs – Personal Services is to be raised Eighteen Thousand dollars (\$18,000), and said funds are to be transferred from account DA5112.2 – Perm Improvement Equip & Capital Outlay

Dated this 14<sup>th</sup> of November 2017

**Motion made by Councilman Lonny Mattison seconded by Councilman Corlis to accept resolution # 9 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

D) Resolution # 10 of 2017 as follows:

Social Security (employer contribution) – DA9030.8

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 14<sup>th</sup> day of November, 2017 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA9030.8 – Social Security (employer contribution) is to be raised Two Thousand Eight Hundred dollars (\$2,800.00), and said funds are to be transferred from account DA5142.42 – Snow Removal Fuel for Equipment.

Dated this 14<sup>th</sup> day of November 2017

**Motion made by Councilman Corlis seconded by Councilman Lonny Mattison to accept resolution # 10 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

E) Resolution #11 of 2017 as follows:

Resolution # 11 of 2017  
Transfer of Funds  
Cemeteries Contractual Expense – A8810.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 14<sup>th</sup> day of November, 2017 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A8810.4 – Cemeteries Contractual Expense is to be raised Three Thousand Five Hundred dollars (\$3,500.00), and said funds are to be transferred from account A5132.42 – Garage Heating Fuel

Dated this 14<sup>th</sup> day of November 2017

**Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to accept resolution #11 of 2017 as read. Motion carried (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

*Audit Bills:* General abstract # 11, bills # 265 - # 296 = \$25,731.16 **Motion made by Councilman Corlis seconded by Councilman Mullin to accept and pay all general bills for November as submitted.**

**Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract # 11, bills # 138 - # 153 = \$28,408.28 **Motion made by Councilman Corlis seconded by Councilman Lonny Mattison to accept and pay all Hwy bills for November as submitted. Motion carried (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

*Old Business:* 1) Town properties: Supervisor Walter just received the proposal back and will review it.

2) Noise Ordinance: nothing new

3) Water project: SEQR compliance was sent in

Resolution #12 of 2017  
Proposed Action: Albion Water System Project  
RESOLUTION DECLARING THE INTENT OF THE TOWN OF ALBION TOWN BOARD TO ACT AS LEAD AGENCY

WHEREAS, the Town of Albion (Town) is proposing the Albion Water System Project (Project), located in the Town of Albion, Oswego County, New York; and

WHEREAS, the Project had been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, it is the intent of the Town of Albion Town Board to assume the role of “Lead Agency” for the purposes of conducting a SEQRA/SERP assessment of the Project; and

WHEREAS, Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Town of Albion Town Board, and will be circulated to all Interested and Involved Agencies for the purposes of establishing the Town of Albion Town Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6 (b).

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NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Supervisor of the Town of Albion hereby is authorized to sign Part I of the Full Environmental Assessment Form (page 13); and it is further

RESOLVED AND DETERMINED, that the Town of Albion will send said Part I of the Full Environmental Assessment Form to the attached list of “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA/SERP; and it is further

RESOLVED, that the Supervisor of the Town of Albion and Town Board, together with the Town of Albion Attorney and B&L, are hereby authorized to take all actions, serve al; notices, and complete all documents required to give full force and effect to this determination.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Aaron Walter, Supervisor – yes

Richard Corlis Sr., Board Member – no

Lonny Mattison, Board Member – yes

Randy Mattison, Board Member – no

Richard Mullin, Board Member – yes

The foregoing resolution was thereupon declared duly adopted.

Dated this 14<sup>th</sup> day of November 2017

**Motion made by Councilman Lonny Mattison seconded by Councilman Mullin to accept resolution # 12 of 2017 as read. Motion carried. Adopted (3-2) Supervisor Walter – aye; Councilman Randy Mattison – nay; Councilman Lonny Mattison – aye; Councilman Corlis – nay; Councilman Mullin – aye**

*New Business:* 1) Fire Dept. is buying a heavy rescue/pumper truck. Senator Pattie Richie is assisting. The town will have two fire trucks to get rid of. Auctions International has a lot of similar trucks up for sale. The board will take some time to decide what to do with the fire trucks.

2) Boiler RFP – scope and timetable: Supervisor Walter stated this would be paid next fiscal year. By next meeting the board will decide if it goes out for bid and what spec. would be. The new boiler would not be put in until next spring.

*Reports continued:* 11) Tug Hill Circuit Rider: Mr. Baxter submitted the following report: A) He has helped the Albion Town Board with a salary survey for budget time. B) He has provided information regarding official recommendations on signage for Albion. C) The Tug Hill Commission is working on their annual report titled “Headwaters”. D) The Commission held its annual meeting in Boonville on 11/1/17. E) The March 2018 Local Government Conference mailer should be going out to local leaders at the end of 2017 or early 2018. F) Mr. Baxter stated he attended a meeting in Sandy Creek on 10/16/17 regarding County hazard mitigation process. G) There are plans for a fall meeting of the Salmon River Council of Governments.

*Public Comment:* 1) Mr. William Sheeley asked if all eligible voters in the town would be voting on the water project. Supervisor Walter stated no, only those who own property in the proposed water district; but only one vote per household. A lengthy discussion was made on the water project issues.

2) Councilman Randy Mattison stated he heard a rumor that there would be a “No-Fly Zone” extended from the Hatchery to County Route 2A in Pulaski. He stated that this would really hurt the small businesses in Albion.

*Adjournment:* **Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Supervisor Walter called the meeting to a close at 7:51pm.

Respectfully submitted,  
Amy J. Ford, RMO  
Town Clerk